



# Checklist for visa application in Georgia for visiting close relatives who are citizens of Georgia legally residing in the territory of the Member States (Spouse, children (including adopted), parents (including custodians), grandparents, grandchildren)

Applications should be submitted in person (also babies and children) and the following documents must be submitted:

- For every document, you must provide the original and one copy.
- The documents are to be presented in (or translated to) Dutch, English, French or Spanish.
- The documents submitted will not be returned. Only the travel document will be returned.

## 1. Application

- 1.1 A completed and signed Schengen [visa application form](#).
- Yes
  - No
  - Remarks

## 2. Travel Documents

- 2.1 A passport or other travel document.
- Yes
  - No
  - Remarks
- 2.2 A copy of all pages of the passport.
- Yes
  - No
  - Remarks

Please note:

- Your passport or travel document must be valid for at least 3 months from the date on which you leave the Schengen area.
- Your passport or travel document must have at least 2 empty visa pages.
- Your passport or travel document cannot have been issued more than 10 years ago.

- 2.3 Specific requirement for minors: the consent of the parental authority or legal guardian should be required only if the minor travels alone or only with one parent.  
Obviously exceptions should be made to this, if the single parent with whom the minor is to travel holds the parental authority alone.
- Yes
  - No
  - Remarks
- 2.4 Specific requirement for minors: proof that a single parent holds parental authority alone.
- Yes
  - No
  - Remarks
- 2.5 Specific requirement for minors: copy of ID-card for passport of the parent(s) or the guardian(s).
- Yes
  - No
  - Remarks
- 2.6 Specific requirement for minors: birth certificate of minor (translated and certified by a notary).
- Yes
  - No
  - Remarks

### 3. Evidence of legal residence

- 3.1 Proof of legal residence in Georgia.
- Yes
  - No
  - Remarks

### 4. Photo

- 4.1 A passport photo that meets Dutch passport requirements.  
This photo cannot have been taken more than 6 months ago and must bear a clear resemblance.  
See: [photo guidelines](#).
- Yes
  - No
  - Remarks

### 5. Proof of travel

Note: make travel reservations which you can cancel, in case your visa request will be refused.

- 5.1 Flight ticket reservation.
- Yes
  - No
  - Remarks

- 5.2 A written request from the host person.  
The written request must indicate the address under which the visa applicant will stay. If accommodation is not arranged by the host person: hotel reservation or any other document indicating envisaged accommodation.
- Yes
  - No
  - Remarks
- 5.3 If the applicant covers the costs himself: applicant's bank statement demonstrating the last three months' account movements.  
If someone else covers the costs: bank statement of a person who covers the costs demonstrating the last three months' account movements and/or formal letter of obligation. [See how my sponsor can invite me to the Netherlands for a short stay.](#)
- Yes
  - No
  - Remarks
- 5.4 Recent employment certificate (in case of company owners – registration of the company indicating that the applicant is the owner) and/or title of property ownership in Georgia.
- Yes
  - No
  - Remarks
- 5.5 A (legalized) document proving close family relationship with the inviting person, with proof of his/her legal residency in the country of destination.
- Yes
  - No
  - Remarks

## 6. Proof of health insurance

- 6.1 The insurance policy has been taken out in your name.
- Yes
  - No
  - Remarks
- 6.2 Your insurance is valid throughout the Schengen area and for the duration of your stay.
- Yes
  - No
  - Remarks
- 6.3 At least € 30.000 of medical costs are reimbursed, including hospital care, emergency treatment and repatriation (including in the event of death).  
If your insurer will not provide an official document of this nature, you should take out travel insurance with appropriate medical coverage for this trip with one that does.
- Yes
  - No
  - Remarks

## 7. Visa

- 7.1 A visa, residence permit or passport which gives entry to your final destination after your visit to the Schengen area.
- Yes
  - No
  - Remarks

## 8. Payment

- 8.1 Payment of the visa fee.
- Yes
  - No
  - Remarks

### Please be aware of the following

- You will not have your passport in your possession during the process of the visa application.
- An application without the complete set of documents according to the above mentioned checklist may result in a rejection of your visa application.
- In case of refusal, visa fees are not refundable.

List of documents to be presented by visa applicants from Georgia according to the Commission Implementing Decision of 29-04-2014 by the European Commission, in conformity with the list of supporting documents.