



## Checklist for parents of Dutch nationals under 18 applying for a visa

- Applications must be submitted in person.
- For every document, you must provide the original and one photocopy.
- The documents must have been drawn up in Dutch, English, French or Spanish (or have been translated into one of these languages).
- The documents will not be returned, with the exception of travel documents and original source documents such as birth certificates and marriage certificates.

### 1. Application form

#### 1.1 Completed and signed Schengen [visa application form](#)

- Yes
- No
- Comments

### 2. Travel documents

#### 2.1 A passport or other valid travel document

- Yes
- No
- Comments

Please note:

- Your travel document must have at least two empty visa pages.
- Your travel document must not be more than 10 years old.
- Your travel document must be valid for at least three months following the date of departure from the Schengen area.

#### 2.2 Photocopy of your child's Dutch passport

- Yes
- No
- Comments

#### 2.3 Photocopy of the passport of the child's Dutch parent. If the Dutch parent has died or does not have parental responsibility, provide documentation that proves this.

- Yes
- No
- Comments



### 3. Photo

3.1 A photo that meets Dutch requirements. This photo must have been taken in the last six months. See the [photo matrix](#) for more information.

- Yes
- No
- Comments

### 4. Documents relating to your minor child

4.1 Your Dutch child's birth certificate

- Yes
- No
- Comments

4.2 Declaration of acknowledgement of parentage (if applicable)

- Yes
- No
- Comments

4.3 Proof of where your child is living (for example, an extract from the municipal register)

- Yes
- No
- Comments

### 5. Proof of long-term relationship with your child

5.1 If your Dutch child does not live with you, but elsewhere – such as in the Netherlands – you will need to provide proof that you have had long-term contact with them. This can be in the form of: written communication, financial support, visits, telephone calls, etc.

- Yes
- No
- Comments

*Please note the following:*

- *To apply for a visa you will need to hand in your passport [or travel document] and wait for it to be returned.*
- *The competent authorities can also ask you to provide additional supporting documents.*
- *If you submit your application to an external service provider such as VFS Global or TLScontact, you will need to pay service costs.*
- *If your application is rejected, any fees paid will not be refunded.*